



# NIAGARA LUTHERAN HEALTH SYSTEM

5959 Broadway Lancaster, New York 14086  
(716) 684-0202 Fax: (716) 206-0484

## Requirements for Volunteers / Student Interns of The GreenField Health & Rehabilitation Center

Volunteers/Interns are integral to the well-being of our residents and staff – we need you!  
NY State has a few regulations that must be followed and some required documents before you can begin.  
*All volunteers must be a minimum age of 16, serve a minimum of 20 hours, and adhere to our dress code.*

**FIRST: Please fill out and submit the application form to the address below.**

**After the application is received, you will be contacted and given a date to have a health assessment and to attend orientation.**

**You must have all of these items with you at the time of the health assessment:**

1. A copy of a recent physical completed within the year
2. A note from your physician stating you are able to volunteer without restrictions
3. Immunization records of MMR vaccine (Measles, Mumps, Rubella):
  - a. Proof of 1 MMR vaccination or titre (MMR) if born prior to 1/1/57
  - b. Proof of 2 MMR vaccinations or titre (MMR) if born after 1/1/57
4. During the Department of Health (DOH) mandated Flu Season - Proof of flu shot (or you will need to wear a mask that we will supply, as required by the DOH). Documentation needs to include:
  - a. Date of vaccination
  - b. Name of individual who ordered or administered the vaccine
  - c. Business address of individual who ordered or administered the vaccine
5. We require a 2-step PPD (Tuberculosis Skin Test). If you have received a PPD within one year we will accept that as 1-step. We will provide 1 or 2 step for you at no cost. If unable to receive a PPD due to known history of tuberculosis or positive reaction to the PPD test in the past, you are required to provide a copy of your last chest x-ray report completed within the past 2 years.
6. Two forms of identification:
  - a. Driver's license (or other government issue ID)
  - b. Social Security card

**Niagara Lutheran Health System will:**

1. Have you complete a health assessment
2. Give you a PPD (Tuberculosis test) and flu shot if needed/available. (see #4 and #5 above)
3. Schedule you for a mandatory general orientation
4. Have you sign paperwork (police background check, photo release, etc.)

**Dress Code - Please do not wear/use these items while volunteering:**

Sweatshirts or t-shirts	Visible undergarments
Mini-skirts, shorts	Jeans and clothing of denim material
Fanny packs	Clothing with objectionable slogans
Hoop or dangling earrings	Excessive hair ornaments
Personal cell phone or pager	Hand-held electronic devices (iPODs, MP3 players)

**Any questions?**

**Please contact Mary Dumke, Development and Volunteer Coordinator  
Phone: (716) 684-0202, ext. 1801 Email: mdumke@niagaralutheran.org**

*Looking Forward To Having You Join Us!*